

## SAMPLE LETTER REQUESTING PEER-REVIEWED RESEARCH

[Parent Name/Contact Information]

[Date]

\_\_\_\_\_, Director of Special Education  
[School District or Charter School]

Re: [Your Child's Name and School]

Dear [Name of Director of Special Education] :

I am the parent of [Name of Child], age \_\_\_\_, who attends [Name of School]. My child receives special education services because of his/her [Type of Disability].

At the last IEP meeting, school personnel proposed *[identify specific type of special education program, methodology or related service]* for my child. I understand that IDEA 2004 requires schools to provide special education and related services that are based on peer-reviewed research to the extent practicable.

This letter is to request that you provide me with copies of the peer-reviewed research that supports the school's proposal for my child. Please include copies of all peer-reviewed research articles that apply, and if copies of the articles themselves are not available, citations to the journals or resources where the peer-reviewed research can be located.

If no peer-reviewed research supports the school's proposal for my child, please let me know. Thank you.

Sincerely,

[Your Name]